

# BLOXHAM PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD AT ST MARY'S PARISH ROOMS, BLOXHAM ON WEDNESDAY 20 MARCH 2019 AT 7.30PM

**PRESENT:** Chairman, Councillor Jenny Yates; Councillors Joanna Barton, Amanda Baxter, David Bunn, Steve Craggs, Leonard Leigh, Mike Morris and Stephen Phipps.

**ALSO IN ATTENDANCE:** Theresa Goss (Clerk & Responsible Financial Officer) and two members of the public.

**APOLOGIES:** Parish Councillor Sophie Floate submitted her apologies because she had another appointment, the apologies were accepted and the absence authorised.

Parish Councillor Mary Groves submitted her apologies because she had another appointment, the apologies were accepted and the absence authorised.

Parish Councillor Gloria Lester-Stevens submitted her apologies because she had another appointment, the apologies were accepted and the absence authorised.

Parish Councillor Nick Rayner submitted his apologies because he was on holiday, the apologies were accepted and the absence authorised.

Apologies for absence were also received from District Councillors Christine Heath, Mike Bishop and Andrew McHugh.

The Chairman welcomed everyone to the meeting and also reminded the Councillors and the public that recording of the meeting was permitted. However, she asked that should anyone wish to record the proceedings, could they please advise the Parish Council so that this could be facilitated.

### 167/18 DECLARATIONS OF INTEREST

Minute Number 173/18 (ii), Motor Fuel Ltd, Bloxham Service Station, South Newington Road, Bloxham - Councillors Joanna Barton and Amanda Baxter declared an interest because they were neighbours to the site of the application.

Minute Number 173/18 (i), Planning application 18/01852/F, Dewey Sports Centre, Barley Close, Bloxham - Councillor Mike Morris declared an interest because he was an employee at Bloxham School.

**168/18 MINUTES** – Prior to the meeting, the minutes of the meeting held on 4 March 2019 had been circulated to the Parish Council and were taken as read.

**Resolved** that the minutes of the meeting held on 4 March 2019 be approved and signed by the Chairman.

### 169/18 MATTERS ARISING

Minute Number 175/18 – Oxfordshire Plan 2050 – The Chairman reported that the draft response had been circulated and as there were no further amendments. It was agreed that the response should be approved and submitted to the County Council. **Action JY/TG**

### 170/18 CHAIRMAN'S ANNOUNCEMENTS

- There had been a meeting with an Oxfordshire County Council Officer with regard to the proposal for a footpath from Greenhills Park to Queen Street. The application had been supported by the Parish Council some time ago and the application was now being proceeded by the County Council.
- The withdrawal of some school bus services, first raised by parents of children from the Astons who travel to Warriner School, had also been flagged up as an issue by North Newington Parish Council. A meeting was

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being held at Warriner School on 27 March 2019 at 6pm at Warriner School and the Parish Council had been invited to attend.

- The Parish Council had received a consultation document from the County Council relating to the proposed speed limit changes on the A361 (Banbury to Chipping Norton). This would be discussed at the next meeting of the Parish Council and the deadline for comments was 2 April 2019.

**171/18 OPEN FORUM** – Councillor David Bunn reported that a resident had been hit by a hockey ball which had come from the Dewey Hall sports pitches. The higher netting was not in place on the goal at lower part of the Ridgeway but it did surround the other three goals. The Clerk would contact Bloxham School to ask whether this could be rectified so all four goals had the higher netting. **Action TG**

*(For information, following guidance from the National Association of Local Councils, the Parish Council did not specifically name individual residents within its minutes, unless they were speaking in an official capacity)*

**172/18 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS** – There were no reports from the County or District Councillors.

### 173/18 PLANNING

#### i) Planning Applications

- 19/00289/ADV, Motor Fuel Ltd, Bloxham Service Station, South Newington Road, Bloxham – The Parish Council considered an application for synergy forecourt signage: Pump livery x 8, "Blade" pump spreader x 3, "Koala" signs x 4

**Resolved** that the Parish Council objects to application 19/00289/ADV on the following grounds:

This application for the additional signage is solely concerned with advertising, there is no nearby competition providing the same service that necessitates this amount of advertising "clutter".

In addition, the strident mix of colours are not in keeping with the site's location given that it sits opposite a Grade II listed building and on the boundary of the Bloxham Conservation Area

It is not clear from the application if the intention is to retain the current signs with their incorporated LEDS. Should this be the case, it is the opinion of the Parish Council that this is contrary to: -

#### Outdoor advertisements and signs: a guide for advertisers June 2007

- Forecourt advertisements must not be illuminated in any circumstances.

#### Information via lighting report 2018

- 6.3.2 Branded (Synergy) signage lighting is suspended between the pumps and features a strip of individually visible Light Emitting Diodes (LEDs) underneath. These light sources appear to be for aesthetic purposes rather than functional purposes.
- 6.3.3 The individual LEDs are not diffused and contribute to the overall scene of excessive lighting levels associated with the fuel filling station.
- 6.3.4 The perception of brightness from the visible LED's on the underside of the sign could appear brighter when the canopy lighting levels are reduced. This would be caused by an increased level of contrast between the signage lighting and the overall visual appearance of the lighting within the background.
- 6.3.6 It is noted that there appears to be no benefit to the business of this illuminated signage lighting due to limited commercial competition in the area.

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## Bloxham Neighbourhood Development Plan

- BL9 Policy on Regard for the Amenity of Existing Residents
- BL10 Policy on the conservation area

## NPPF Feb 2019

- Para 11 dii)
- Para 127 c and d)

### **Action TG**

- 19/00308/LB, The Web Church Street Bloxham - The Parish Council considered an application for the replacement of five existing windows, three lintels and a front door.

**Resolved** that the Parish Council has no objection to application 19/00308/LB. **Action TG**

- 18/01852/F, Dewey Sports Centre Barley Close Bloxham - The Parish Council considered an application for external security lights to the car park and building at The Dewey Sports Centre.

Two residents addressed the Parish Council to raise their objection to the application.

**Resolved** that the Parish Council objects to application 18/01852/F on the following grounds:

This application is contrary to the following policies in the Bloxham Neighbourhood Plan BL9 and BL 11 and Cherwell District Council's Part 1 Adopted Local Plan July 2015.

- the lighting which is proposed is far in excess of what is needed to light this car park;
- the 5 columns showing levels of 25 lux, appears to be contrary to the recommendations of E22 (rural) of 15 lux;
- the proposal affects the visual amenity of an intrinsically dark area; and
- the proposed lighting will have negative impact of the amenity of residents of 1, 2, 3 Waters Court.

### **Action TG**

#### ii) Bloxham Service Station:

- Prior to the meeting, a report had been circulated to the Parish Council with regard to the outcome of a meeting with Matthew Chadwick, Planning Officer at Cherwell District Council.

The Chairman advised that since the report had been published, Cherwell District Council had agreed that the planning application relating to the Londis lights would be considered by its Planning Committee on 18 April 2019.

**Resolved** that the report be noted.

- The Parish Council would be circulated with a draft response to the forthcoming appeal lodged by MFG 18/01113/F for new recessed forecourt canopy lights (retrospective). The Planning Inspectorate's deadline for comments was 2 April 2019. This would be an item on the agenda for meeting of the Parish Council on 1 April 2019.

The Chairman also advised that a Community Protection Notice for the site had been issued and MFG had to comply with the conditions by 10 May 2019. Nicholas Sutcliffe from Cherwell District Council had also contacted the Parish Council and provided information on how to progress a review of the 24 hour alcohol licence.

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A meeting between the Parish Council and MFG had been arranged to take place on 8 April 2019.

**Resolved** that the Parish Council's response to the appeal be approved at the next meeting on 1 April 2019. **Action TG**

### 174/18 ENVIRONMENT/VILLAGE MATTERS

- i) Baptist Church Meeting – Prior to the meeting, the Parish Council had received a report with regard to a meeting with the Baptist Church about the ways in which they could get more involved in supporting the social needs of the village, including supporting any vulnerable people.

**Resolved** that the report be noted.

- ii) Water Lane Bridleway – Prior to the meeting, the Parish Council had received a report with regard to a meeting with Tim Seton from Bloxham School, to address concerns raised by residents about the signage and possible misinformation regarding the route of the Bridleway. The report suggested a proposal to seek support from the County Council and residents, to divert the Bridleway to encourage walkers who use the Bridleway on Water Lane, to walk in front of the pavilion rather than behind it. At present, those who took this route, were trespassing.

Following a discussion, it was felt that the Bridleway and the signage should remain unchanged and a suggestion was made that the gate leading from the path in front of the Pavilion to Brickle Lane be permanently closed.

**Resolved** that the report be noted and no further action be taken and Bloxham School be informed of the Parish Council decision. **ACTION TG**

### 175/18 PARISH COUNCIL MATTERS

- i) Twice Monthly Parish Council Meetings – Prior to the meeting, a report had been circulated to the Parish with regard to reviewing the twice monthly Parish Council meetings.

**Resolved** that the Parish Council continues to meet on the first Monday of the month and then alternately on the second Tuesday and second Wednesday of the month. **Action TG**

- ii) Reports from Parish Council Representatives – Prior to the meeting, a report from the Rural Police Forum held on 6 March 2019 at Deddington Fire Station had been circulated to the Parish Council

**Resolved** that the report be noted.

- iii) Traffic Calming Working Group – Prior to the meeting, a report on the Working Group meeting held on 11 March 2019, had been circulated to the Parish Council.

**Resolved** that the report be noted and recommendations be approved.

- iv) Drop-in and Chat – Prior to the meeting, the Parish Council had received a report with regard to the Drop-in and Chat session held on 16 March 2019.

**Resolved** that:

- 1) the report be noted; and

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- 2) the Traffic Calming Working Group to continue to give consideration to the problem of parked cars in the area of the A361, from Dovecote House to the mini roundabout. **Action AB/JB**
- v) Councillors Training Courses – Prior to the meeting, training courses which were available to Councillors had been circulated.

**Resolved** that the report be noted.

### 176/18 FINANCE

- i) Accounts for Payment - The Clerk submitted to the Parish Council, the accounts for payment.

**Resolved** that the following accounts for payment be approved:

Payments	Amount	Cheque No.
CPRE – Annual Subs	£36.00	1487
Pixel Concepts – Work to PC web site	£120.00	1488
Taxassist Accountants – Payroll services for 2019/2020	£259.56	1489
SCM – Works to Jubilee Hall	£48,162.10	1490

- ii) Members' Allowances Scheme 2019/2020 – Prior to the meeting, the report of the Independent Parish Remuneration Panel regarding Members' Allowances for 2019/2020 had been circulated to the Parish Council.

**Resolved** that the report be noted and no allowances be paid to Members for 2019/2020, except for travel and expenses.

- iii) Section 106 Projects

- Councillor David Bunn reported that the project at Jubilee Hall was progressing well and there were no issues.

**Resolved** that the report be noted.

- Prior to the meeting, the Parish Council had received a progress report on the project at Ex-Servicemen's Hall.

**Resolved** that the report be noted.

- There was no report on the proposed new project at the Recreation Ground.

**177/18 CORRESPONDENCE** – The Chairman reported that the Parish Council had received a letter from Bloxham WI asking the Parish Council whether it could contribute to the purchase of a defibrillator for the village. The Parish Council asked that its thanks be passed to Bloxham WI for their generosity and Councillors Steve Craggs and David Bunn would contact the Bloxham WI to discuss this further. **Action TG/SC/DB**

The Chairman reminded Councillors that the Cherwell CPRE Annual Meeting was being held on 30 April 2019 at 7pm at the Deddington Arms Hotel, Deddington and Councillors were invited to attend.

### 178/18 MEETING DATES

**Resolved** that it be noted that, future meeting dates for Bloxham Parish Council are as stated below. They would all commence at 7.30pm (unless stated otherwise) in St Mary's Parish Rooms, Bloxham, and reference should be made to the agenda prior to the meeting:

## **BLOXHAM PARISH COUNCIL**

- 1 April 2019
- 17 April 2019
- 25 April 2019 (Annual Parish Meeting)
- 13 May 2019
- 21 May 2019
- 3 June 2019
- 19 June 2019
- 1 Jul 2019
- 16 July 2019
- 5 August 2019
- 21 August 2019
- 2 Sept 2019
- 17 Sept 2019

### **179/18 ITEMS FOR THE FUTURE AGENDAS**

- Section 106 Funding – Proposed project at Bloxham Recreation Ground
- Queen Street Land
- Walsingham Close Amenity Area
- Annual Parish Meeting (25 April 2019)
- Quotes for a Tree Management Company
- Defibrillator for the village
- Modification to include a public footpath from Green Hills Park to Queen Street.

(The meeting ended at 9.15pm)

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Chairman – 1 April 2019